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PRESET CHECKLIST

TASKS	
	SWEEP Stage & Backstage
	MOP Stage
	WIPE DOWN Staircase
	CLEAN Wine Glasses & Coffee Cups
	VACUUM carpet runners, if needed

1:30 / USL PROP TABLE	
	Stork Jacket (JAMIE)
	Stork Helmet (JAMIE)
	Stork Gloves (JAMIE)
	Stork Brochure (JAMIE)
	Stork Pants (JAMIE)
	2x creamer
	2x sweetener
	Coffee Cup
	2x microphones

DRESSING ROOMS	
	Large Cell Phone (JAMIE)
	Brochure (ANN)
	Small Cell Phone (ANN)
	Small Cell Phone (DANI)
	Pen (DANI)
	Brochure (RENEE)
	Large Cell Phone (RENEE)

ONSTAGE	
	Stool #1 (WINDOW)
	Stool #2 (L PLATFORM)
	4 x Glasses
	Water Bottle
	Stool #3 (SPIRAL STAIRS)
	2 x Coffee Cups
	Water Bottle
	Blood Cube - LID CLOSED
	Blood (INSIDE)
	Joint (ON 4:30 CORNER)
	Carpet Cube - LID CLOSED
	Water Bottle
	Blood Cubby
	Blood Cloth (6:00 side, folded)
	Small Phone (RENEE, 6:00 edge, prop)

POST SHOW	
	WIPE DOWN staircase
	CHECK IN phones
	STRIKE props from stools
	STRIKE phone, pen, and rag from blood box
	CLEAN blood from pen

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